Administrative Division

Annual Financial Report

Fiscal Year 2017–18

Berkeley
UNIVERSITY OF CALIFORNIA

Administrative Division
Annual Financial Report
Fiscal Year 2017–18

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Marc Fisher
Vice Chancellor
Administration

200 California Hall
Berkeley, CA 94720-1500

The UC Berkeley Community

RE: Administrative Division Annual Report for Fiscal Year 2018

Dear colleagues and friends:

I am pleased to present the Annual Report for UC Berkeley's Administrative Division for the fiscal year ending June 30, 2018. It is my hope that this document reaffirms our commitment to transparency.

I arrived at UC Berkeley just a little more than one year ago and it has been an honor being a part of this outstanding intellectual community. I am inspired by my tremendous colleagues in our division; they bring their best ideas, efforts, and attitudes to work every day.

The Administrative Division delivers innovative and effective operations that support the faculty, staff, and students of the world's leading public university in attaining academic and professional success.

Public higher education is going through a period of tremendous change. Diminished public funding, changing expectations, digital innovations, and global perspectives all make this a tremendously exciting time to be at Berkeley. Together with my colleagues, we are developing innovative solutions so that Berkeley can continue its leadership position in the years to come. Through the work of 11 departments, the staff of the Administrative Division aspires to:

- keep campus safe and welcoming;
- maintain classrooms, laboratories, and offices that function well;
- inspire a diverse workforce that is knowledgeable, responsive, and dedicated to the University's mission;
- promote the flow of people, goods, ideas, and information around campus;
- demonstrate sustainability as a core value in our practices, operations, and campus environment;
- commit ourselves to continuous improvement of business processes and procedures;
- acts as good stewards of public resources for today's stakeholders and future generations.

I am grateful to my colleagues who have offered their expertise and ideas in support of UC Berkeley. I look forward to continuing the conversation with each of you in the coming year.

Sincerely,

Marc Fisher
Vice Chancellor, Administration

UC Berkeley Administrative Division

The Administrative Division supports UC Berkeley's academic mission through strategic policy and managerial leadership of campus operations. Comprised of eleven distinct departments and the Vice Chancellor's immediate office, the combined division deploys approximatey 1,600 staff in service, technical, clerical, management, professional, and police roles.

Individual departments within the Administrative Division range in size from under ten employees to several hundred and include:

- ADA / Section 504 Compliance
- Business Contracts & Brand Protection
- Campus Shared Services
- Facilities Services
- Human Resources
- Information Services & Technology
- UC Police Department
- Parking & Transportation
- Property Management & Library Bindery
- Supply Chain Management
- Office of Sustainability
- Vice Chancellor's Immediate Office

Two significant organizational efforts in fiscal year 2018 will be fully implemented in the 2019 fiscal year: Regional Service Delivery and UCPath.
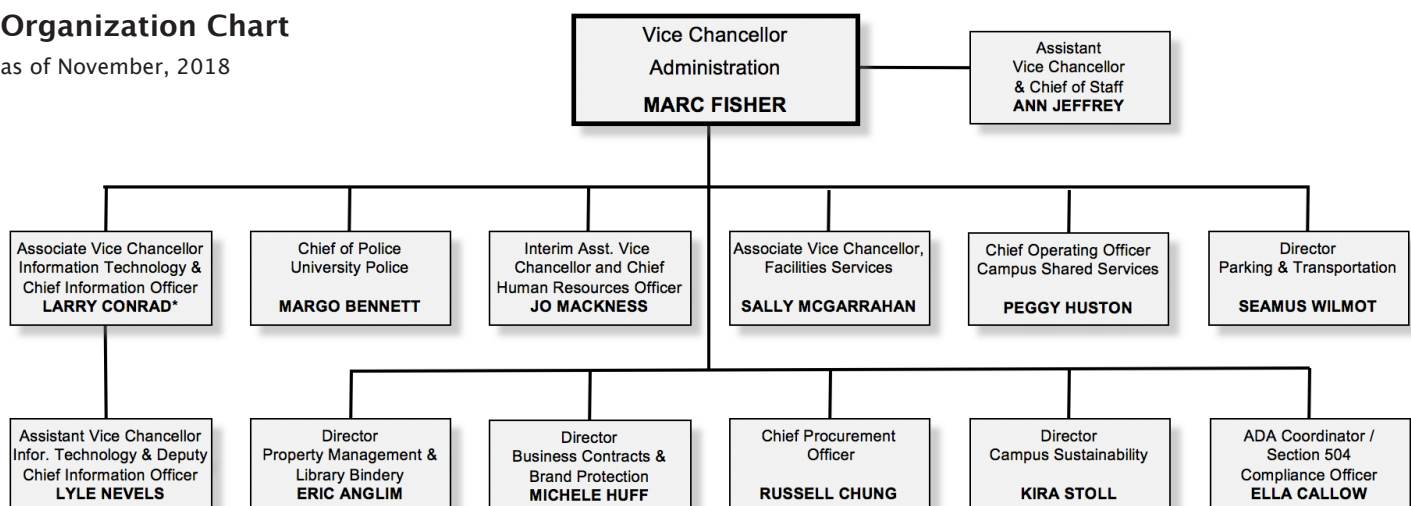
Regional Service Delivery
Regional Service Delivery is an organizational restructuring of Campus Shared Services (CSS) from one large center to six clusters or "regions" serving similar academic disciplines. There will be five regions supporting schools, colleges, and organized research units, and a sixth region supporting primarily administrative departments. The six regions are projected to be operational by January, 2019 and include:
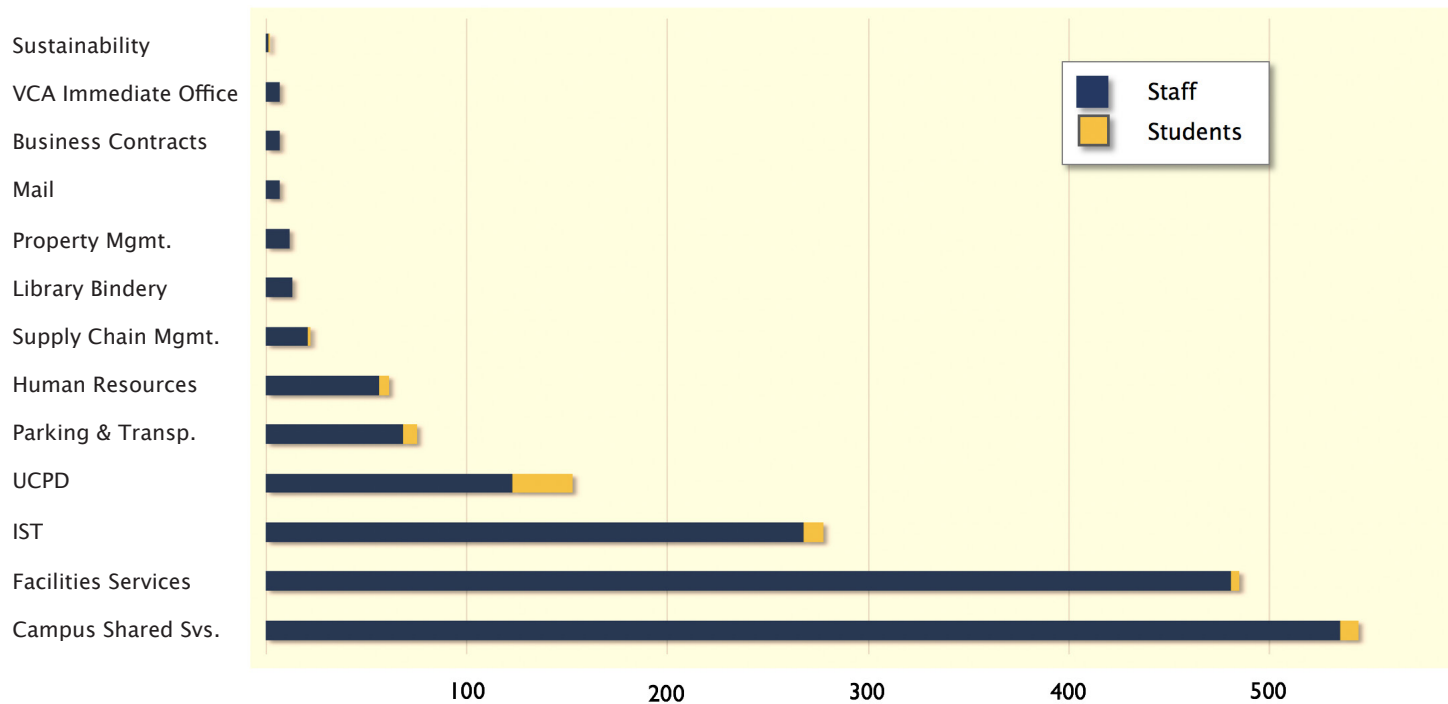
- **ERSO** – College of Engineering, College of Environmental Design, School of Information, and relevant ORUs and field stations
- **ChaMPS** – College of Chemistry, Division of Mathematical and Physical Sciences, and relevant ORUs and field stations
- **BEST** – College of Natural Resources, Division of Biological Sciences, QB3, and relevant ORUs, museums, and field stations
- **SHARE** – Division of Social Sciences, the Division of Arts & Humanities, the Undergraduate Division, and relevant ORUs
- **Professional Schools** – Berkeley Law, Goldman School of Public Policy, Haas School of Business, School of Education, School of Journalism, School of Public Health, School of Optometry, School of Social Welfare, and UC Berkeley Extension.
- **Region Six** – administrative and academic units not included in the above regions.

Organization Chart
as of November, 2018

Administrative Division Staffing by Department

Legend: Staff (dark blue), Students (yellow)

Departments (top to bottom):
- Sustainability
- VCA Immediate Office
- Business Contracts
- Mail
- Property Mgmt.
- Library Bindery
- Supply Chain Mgmt.
- Human Resources
- Parking & Transp.
- UCPD
- IST
- Facilities Services
- Campus Shared Svs.

X-axis: 100, 200, 300, 400, 500

Sources: CalAnswers as of April 25, 2018

UCPath

UCPath is a UC–systemwide human resources and payroll initiative being led by the UC Office of the President. All UC campuses and locations have traditionally operated as separate business entities; UCPath will launch a common payroll, timekeeping, human resources, and academic personnel system that will achieve efficiencies on a statewide basis. The system includes both a technology platform and a support center located in Riverside that will eventually serve the University's two hundred thousand employees at all locations. UC Merced, UC Riverside, and UCLA have already transitioned to UCPath; Berkeley is scheduled to transition in March of 2019.

Division Operating Results

	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$ 17,549	$ 16,419	$ 14,984	$ 14,820
Operating Transfers	$ 209,388	$ 195,001	$ 234,576	$ 245,326
Total Revenue & Transfers	$ 226,937	$ 211,420	$ 249,560	$ 260,146
Total Compensation	$ 178,878	$ 175,713	$ 199,282	$ 212,833
Total Non Compensation	$ 47,645	$ 39,469	$ 51,570	$ 49,654
Total Expenses	$ 226,523	$ 215,182	$ 250,852	$ 262,487
Net Operating Surpus/(Deficit)	$ 414	$(3,762)	$(1,292)	$(2,341)
Changes in Fund Balance	$ 3,436	$(12,449)	$(7,233)	$(4,902)
Changes in Net Assets	$ 3,851	$(16,211)	$(8,525)	$(7,243)
Beginning Balance	$ 35,371	$ 39,254	$ 23,094	$ 12,773
Ending Balance	$ 39,222	$ 23,043	$ 14,569	$ 5,530

Notes: Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

Delivering outstanding service in support of UC Berkeley.
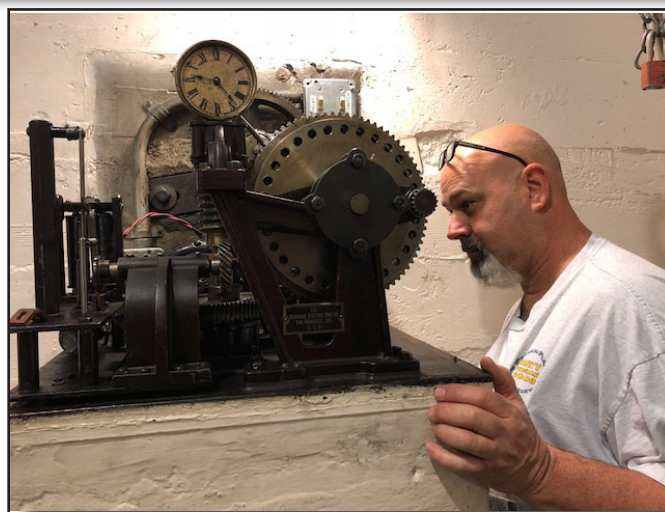
Clockwise from above

UCPD Community Service Officers Henry Cheng and Alec Wade on Hill Patrol.

Parking & Transportation's Special Event Manager Alesia Woods with Ali Bendhaou, Parking Attendant Supervisor.

Facilities Services' Joseph Molinar inspecting and maintaining the Campanile clock mechinism.

IST Data Enterprise team's Max Michel, Anji Gannavarapu, and Shubha Narasimhan.

Central Human Resources' Monisha Idnani, Assistant Project Recruiter.

Clockwise from left

Sergeant Bryan Sato, Officer Sean Aranas, Officer Brandon Nets with Canine Bolt, and Detective Sarah Gross of UCPD.

Stella Pretzlaf, Eli Perri, and Kong Chou of OCIO/IST Finance.

Facilities Services' Utilities Shop crew after repairing a high-pressure steam leak under Hildebrand Hall: (l to r) Jimmy Manibusan, Steve Swanson, David Akoteu, Louis Mejia, Stan Richardson, David Yates, Javier (Junior) Mejia, Mike Tam, Randy Robbins, and Juan Martinez.

Central Human Resources' Executive Recruiter James Kao.

Facilities Services' Will Green sheet mulching the west side of Doe Library.

Gil Pimentel of Mail Services.
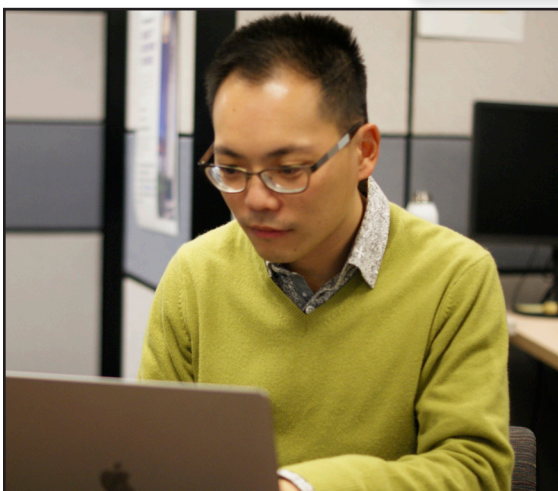
Vice Chancellor, Administration, Immediate Office

The Vice Chancellor for Administration is UC Berkeley's Chief Administrative Officer and supports Berkeley's academic mission through strategic policy and managerial leadership of campus operations. The VCA is responsible for leading a division with more than 1,600 staff including human resources, IT, facilities management, police, supply chain, and other administrative functions that support the campus mission. The VCA also leads the transformation of campus operational efficiency and effectiveness while supporting the institution's process of financial stabilization.

Services

Budgeting

Management

Financial Analysis

Communications

Project Management

Policy Development

By the numbers

6
employees in the VCA immediate office

5
employees in Business Process Management Office

11
departments in the Administrative division

~1,600
employees in the Division

Significant projects and milestones for 2017–18

- New Vice Chancellor Marc Fisher started in September, 2017
- Began CSS service regions implementation
- Transfer of campus cogeneration plant to UC control, Fall 2017
- Launched semi–annual series of campus town halls with campus leadership for staff managers and directors.

The Year Ahead

- Welcome and integrate new leadership in Supply Chain Management, Business Contracts, ADA Section 504 Compliance, and Campus Shared Services.
- Successful implementation of UCPath
- Successful completion of CSS service regions implementation
- Provide process management, financial analysis, communications, and other decision support to all VCA units and campus colleagues.

Leadership

- Vice Chancellor, Administration Marc Fisher
- Associate Vice Chancellor and Chief of Staff, Ann Jeffrey

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$999	$(2)	$(2)	$(1)
Operating Transfers	$(1,149)	$(4,315)	$2,989	$4,967
Total Revenue & Transfers	$(151)	$(4,316)	$2,987	$4,966
Total Compensation	$(1,067)	$(2,557)	$(2,602)	$(1,542)
Total Non Compensation	$1,165	$54	$1,419	$3,497
Total Expenses	$98	$(2,503)	$(1,183)	$1,955
Net Operating Surplus/(Deficit)	$(249)	$(1,814)	$4,170	$3,011
Changes in Fund Balance	$(201)	$16	$(207)	$(207)
Changes in Net Assets	$(449)	$(1,798)	$3,963	$2,805
Beginning Balance	$14,930	$14,481	$12,683	$18,039
Ending Balance	$14,481	$12,683	$16,647	$20,843

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s
Beginning in FY2019, the VCA Immediate Office also includes ADA and Business Process Management offices.

Business Contracts & Brand Protection

Business Contracts and Brand Protection oversees business contracts for the Berkeley campus and provides guidance on trademarks and intellectual property. Core to our values is conducting our operations in a socially responsible manner to further the University's mission of teaching, research and public service.

Significant projects and milestones for 2017–18
- Developed and negotiated master agreement with major school district.
- Developed and updated current business contract templates, including sponsorships for student affairs.
- Transitioned brand protection portfolio upon retirement of IP manager and leadership of BCBP upon retirement of its Director.

Focus for 2018–19
- Design campuswide sponsorship levels/royalty rates with UPP, OPA, and Finance.
- Reorganize workflow to better serve clients and improve efficiency.
- Develop a system to track brand protection activities and identify trends.

Leadership
- Michele Huff, Director

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$26	$24	$23	$26
Operating Transfers	$684	$635	$810	$620
Total Revenue & Transfers	$710	$659	$833	$647
Total Compensation	$812	$592	$864	$690
Total Non Compensation	$14	$17	$16	$18
Total Expenses	$827	$609	$880	$707
Net Operating Surpus/(Deficit)	$(116)	$50	$(47)	$(61)
Changes in Fund Balance	$0	$0	$0	$0
Changes in Net Assets	$(116)	$50	$(47)	$(61)
Beginning Balance	$265	$149	$199	$140
Ending Balance	$149	$199	$151	$79

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

Campus Shared Services

Campus Shared Services provides reliable, high-quality administrative support to faculty, academics, staff, student employees, and retirees in support of the UC Berkeley mission of teaching, research, and public service. CSS provides a full suite of business, human resource and academic personnel, IT, and research administration services that support University operations and compliance.

Services

Business and Financial Services

Human Resources / Academic Personnel

IT

Research Administration

By the numbers

67,000+
IT tickets served

62,000+
Human Resources & Academic Personel tickets served

171,000+
Business & Financial Services transactions

$690M
aggregate value of more than 4,000 sponsored awards managed by Research Administration (FY17)

4,100
Grant proposals prepared and submitted

Significant projects and milestones for 2017–18
- Reduced total expenditures for the fourth consecutive year.
- CSS IT supported the rollout of 2–Step Verification for CalNet credentials for more than 30,000 faculty and staff, greatly reducing phishing attack risks and protecting institutional data.
- Partnered with the Controller's Office to implement the Direct Enter process for campus users to submit non–complex Travel Reimbursements directly.
- Hired Regional Directors for new CSS Service Regions.
- Layed the foundation for transitioning CSS services to UCPath.
- Participated in RA E2E process improvement efforts for Award Setup, Proposal Prep and Submission, Sub–Awards, and Purchasing.

Focus for 2018–19
- Continue CSS service region reorganization efforts along with existing Central CSS Services to ensure governance and advisory boards in place and functioning.
- Support Berkeley's efforts for the UCPath and Tracker I–9 Tool integration in March 2019.
- Implement Direct Entry for Entertainment Reimbursement expenses in partnership with the Controller's Office.
- CSS IT will focus on deploying Windows 10 to more than 2,000 campus computers running Windows 7 which will become end–of–life and potential for information security risk.
- CSS IT will continue to develop and implement a support model for Research Labs and onboarding of Principal Investigators (PIs).

Leadership
- Peggy Huston, Chief Operating Officer

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$(2)	$18	$7	$0
Operating Transfers	$76,182	$56,544	$64,154	$63,057
Total Revenue & Transfers	$76,180	$56,562	$64,161	$63,057
Total Compensation	$64,536	$60,291	$59,855	$58,485
Total Non Compensation	$4,701	$3,548	$2,831	$5,277
Total Expenses	$69,237	$63,839	$62,686	$63,762
Net Operating Surplus/(Deficit)	$6,943	$(7,276)	$1,475	$(705)
Changes in Fund Balance	$7,600	$(7,600)	$16	$16
Changes in Net Assets	$14,543	$(14,876)	$1,490	$(690)
Beginning Balance	$1,115	$15,677	$812	$444
Ending Balance	$15,658	$801	$2,302	$(246)

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

Facilities Services

Facilities Services works to maintain a campus built environment that is conducive to teaching, learning and research. The department strives to continuously improve the campus in partnership with all members of the University community and ensure that classrooms, laboratories, and offices all are maintained and function well.

Significant projects and milestones for 2017–18
- Completed transfer of the cogeneration plant to UC control.
- New Associate Directors for Custodial, Grounds and Waste Services, and Asset Management on board.
- Implementation of new permit process.
- Peer reviews by APPA and Sightlines.

Focus for 2018–19
- Implementing campus and employee surveys.
- Integrated Capital Asset Management Program (ICAMP) condition assessments of campus facilities.
- Focus on energy efficiency measures for 2% reduction in campus energy use.

Leadership
- Sally McGarrahan, Associate Vice Chancellor

Services

Asset Management

Cal Zero Waste

Custodial Services

Engineering and Technical Services

Environmental Services

Grounds Operations

Inspection Services

Maintenance

Seismic Safety

By the numbers

11 million
square feet of building space

70 miles
of total utility distribution lines

1,085 acres
of land with 3,800 trees and 33 acres of lawn

200,000+
pieces of equipment

10 million
campus light bulbs

45,000+
work orders annually

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$373	$525	$211	$299
Operating Transfers	$62,312	$67,406	$72,202	$70,071
Total Revenue & Transfers	$62,686	$67,932	$72,413	$70,370
Total Compensation	$36,849	$42,653	$51,751	$59,951
Total Non Compensation	$31,193	$30,226	$36,494	$25,287
Total Expenses	$68,042	$72,878	$88,245	$85,238
Net Operating Surplus/(Deficit)	$(5,357)	$(4,947)	$(15,832)	$(14,868)
Changes in Fund Balance	$464	$173	$(593)	$(49)
Changes in Net Assets	$(4,893)	$(4,774)	$(16,425)	$(14,917)
Beginning Balance	$(608)	$(5,501)	$(10,275)	$(26,703)
Ending Balance	$(5,501)	$(10,275)	$(26,700)	$(41,620)

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

Human Resources

Human Resources is UC Berkeley's proactive people partner. HR aspires to bring clarity and efficiency to human resources processes and structures through collaboration and transparent communications. The department seeks development opportunties beyond training to create deeper engagement, higher trust, and better performance. Key areas include: compensation, benefits, labor and employee relations, professional development, performance management, and organizational development.

Significant projects and milestones for 2017–18

- Created HR Dashboard that will allow leaders to assess progress against HR priorities.
- Launched HR Professional Development Program, including first three modules: Layoff Process, Academic Structure, and Disciplinary Action.
- Began pilot of "early conflict resolution" approach to promote a healthy and productive work enviornment.
- Created fall and spring staff appreciation weeks.
- Launched Leadership and Career Enhancement Program for Staff of color and supporting Constituency Board to advise on identifying and eliminating institutional bias.
- Secured funding for Diversity Recruiter to focus primarily on internal pipeline development.
- Gained approval to establish a UC Berkeley Chancellor's Advisory Committee on the Status of Women.
- Sponsored the creation of a Faculty Leadsership Academy.
- Established recruitment outreach initiatives with the veterans and disabled communities.

Focus for 2018–19

- Ensure successful implementation of new Human Capital Management and Payroll systems – UCPath – including service delivery and process improvements.
- Pilot three components of a new approach to performance management – ongoing conversations, coaching circle and merit cycle timing shift – with several units across campus.
- Continue to build on career opportunities for our diverse staff through career-oriented programming and a broader set of development opportunities including the creation and launch of the Berkeley People Management Certificate Series.
- Integrate Talent Acquistion into Human Resources central function to positively impact internal mobility, diversity and engagement.
- Launch in-house Executive Recruitment Services to provide campus with more strategically aligned, and less expensive, search services.

Leadership

- Jo Mackness, Assistant Vice Chancellor and Chief Human Resources Officer – Interim

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$16	$1	$0	$1
Operating Transfers	$9,198	$8,660	$12,484	$21,400
Total Revenue & Transfers	$9,214	$8,661	$12,485	$21,401
Total Compensation	$7,890	$7,235	$10,094	$14,302
Total Non Compensation	$1,626	$1,280	$1,908	$6,608
Total Expenses	$9,516	$8,515	$12,001	$20,910
Net Operating Surplus/(Deficit)	$(302)	$146	$483	$491
Changes in Fund Balance	$3	$(15)	$0	$0
Changes in Net Assets	$(299)	$132	$483	$491
Beginning Balance	$2,406	$2,107	$2,241	$2,468
Ending Balance	$2,107	$2,239	$2,724	$2,959

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

Information Services & Technology

The Associate Vice Chancellor for Information Technology and Chief Information Officer is responsible for the strategic oversight of campus-wide information technology and leads the campus-wide IT planning effort. The AVC-IT & CIO chairs the campus Information Technology Leadership Group (ITLG) which coordinates and collaborates with IT-service units on campus to support the University's mission of teaching, research, and public service.

Significant projects and milestones for 2017-18

- Completed successful implementation of CalNet 2-Step verification to 76,000 staff, faculty, students, and retirees.
- Replaced aging campus network (firewall and VPN) technologies, offering additional threat prevention and enhanced security services on campus networks.
- Added 1,669 Wi-Fi access points since 2016 with a grand total of 5,919 available across campus.
- The UCPath Integration team has been working with campus systems owners and developers to identify, design, build, and test the necessary technology infrastructure required to support the UCPath production go live date.
- Introduced Google Hangouts Meet to all of campus while making Zoom available for departments to purchase in cases where additional functionality is needed. Resulted in $100K in annual savings through the retirement of BlueJeans.
- Completed a refresh of IT Service Catalog; enhancements made to IT Knowledge Base; revamped the System Status Dashboard, providing a dynamic presence that enables the campus to view systems in real time.
- Cal Answers - Implemented new finance and human resources reports so the IST operating budget can be reduced and the BAIRS reporting application can be decommissioned in December 2018.

Focus for 2018-19

- Realign ReIT Strategic Plan in support of the Campus Strategic Plan.
- Create a new program to support the Reimagining IT strategy focused on improving diversity, Inclusion and equity issues for all campus IT staff.
- Implement the UCPath reporting solution and retrofit the Data Warehouse so that Cal Answers reports continue to be available for campus.
- SIS Phase 2 - Help the campus to fully extend the value and usefulness of Campus Solutions, CalCentral and third party systems through continuing service improvement efforts, training, and maintenance.
- Wi-Fi Upgrade will continue until June 2019 and beyond, contingent on funding.
- Support the first year of the Digital Learning Strategy and integrate Digital Learning Services into the Research, Teaching and Learning organization.
- Improve Secure Research Data and Computation services for researchers working with restricted data.
- Expand pilot for Advising Tools to enable more efficient and effective advising support and improve student success.
- Implement preventative security controls for enterprise applications via new network technologies.
- Ensure the creation of more accessible course content within bCourses by rolling out Ally, a new accessibility tool.

Leadership

- Larry Conrad, Associate Vice Chancellor, Information Technology and Chief Information Officer.

Services

For a full list of IST Services, please visit

http://technology.berkeley.edu

By the numbers

288
IST Staff partner with other IT departments across campus

15,800+
Devices supported including Macintosh and Windows running on desktops, laptops, tablets, servers, and virtual machines

9M+
Cyber Attacks on campus systems are detected and avoided each year

138K
Unique Connected Devices are supported by network each day; double the number over the past year

18,405
Phone Lines keep people connected, with phone and voicemail at 99% uptime

146,000+
bMail users who send 667M email messages each year

Financial Profile	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget
Total Revenue	$992	$1,482	$809	$678
Operating Transfers	$44,454	$45,646	$58,569	$64,666
Total Revenue & Transfers	$45,446	$47,128	$59,379	$65,344
Total Compensation	$39,585	$38,900	$48,421	$49,309
Total Non Compensation	$8,158	$4,403	$7,588	$10,928
Total Expenses	$47,742	$43,303	$56,009	$60,237
Net Operating Surpus/(Deficit)	$(2,296)	$3,825	$3,370	$5,107
Changes in Fund Balance	$(1,655)	$(1,412)	$(2,498)	$(1,488)
Changes in Net Assets	$(3,951)	$2,413	$872	$3,619
Beginning Balance	$6,907	$2,959	$5,372	$6,302
Ending Balance	$2,956	$5,371	$6,244	$9,920

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

Parking & Transportation

Parking and Transportation provides a full range of parking and transportation services to a diverse community of more than 40,000 students and 15,000 faculty and staff on campus, in the City of Berkeley, and around the San Francisco Bay Area. Parking and Transportation is dedicated to delivering transportation systems that complement long-term growth and development of the University, and enhance and protect the physical attributes of the campus and surrounding area.

Services

Campus Shuttles

Public transportation passes

Bikeshare

Carpool

CarShare

Uber and Lyft pickup and dropoff

Night safety

Campus parking permits

Citations

Special Event parking

Accessible transport

By the numbers

< 40%
Single Occupancy Vehicle (SOV) rate for faculty and staff

17%
SOV rate for the entire campus population

24%
of Graduate students ride bikes to campus

18%
of faculty ride a bike to campus

5,800
parking spaces in five structures and 90 lots

Significant projects and milestones for 2017–18
- New video-based vehicle counting system installed in one lot.
- Moved offices from 2150 Kittredge to 1995 University Avenue.
- Mail Services had a record year in the amount of shredding.

Focus for 2018–19
- Seeking approval for a new parking structure.
- Adding real time occupancy information to more of our parking lots.
- Looking to install 24–30 EV Charging stations through a grant.
- Improving parking lot maintainence.
- Deploy two electric ADA Loop vehicles.
- Upgrade mobile app for ADA Loop program.
- Work with City of Berkeley to launch dock-less e-scooter program.
- Launch in-field credit card sales for special event parking needs.

Leadership
- Seamus Wilmot, Director

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$11,534	$12,016	$12,321	$12,107
Operating Transfers	$21	$1,320	$1,077	$1,422
Total Revenue & Transfers	$11,555	$13,336	$13,397	$13,529
Total Compensation	$4,905	$5,996	$6,236	$6,376
Total Non Compensation	$3,325	$2,855	$2,328	$2,911
Total Expenses	$8,230	$8,851	$8,564	$9,287
Net Operating Surplus/(Deficit)	$3,325	$4,484	$4,834	$4,242
Changes in Fund Balance	$(2,735)	$(3,490)	$(3,900)	$(3,173)
Changes in Net Assets	$590	$994	$933	$1,069
Beginning Balance	$7,818	$8,407	$9,401	$9,373
Ending Balance	$8,407	$9,401	$10,335	$10,442

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

Property Management & Library Bindery

Property Management is responsible for post-purchase processes associated with many of the physical goods needed for teaching, research, and public service. The Department provides accurate and timely delivery of purchased goods; management and control of inventorial and non-inventorial equipment; sale and disposal of surplus UC Berkeley campus property; acquisition, assistance, and management of the University's fleet of vehicles; and moving and special event support services.

Significant projects and milestones for 2017-18

- Excess and Surplus generated $506K from campus surplus property sales and recycling revenue sharing, returning $77K in revenue sharing to campus departments.
- Diverted 51.2 tons of Ewaste and 347 tons of metals from the waste stream via demanufacturing and recycling.
- Central Distribution delivered and picked-up 22,349 items (732 tons) achieving a 99% next day or as scheduled delivery metric.

Focus for 2018-19

- Reorganize the Library Bindery operation to meet its customers' changing print and media preservation needs.
- Complete a peer review of Library Bindery and Excess and Surplus operations.
- Create new channels of external revenue by establishing one or more collaborative opportunities per year to perform Property Management services for external public entities.

Leadership

- Eric Anglim, Director, Property Management & Library Bindery

Services

Central Distribution

Equipment

Fleet

Moving

Special Events

Storage

Surplus

Library Bindery

Digital Production

Print Preservation

By the numbers

732 tons
and 22,349 items delivered

$645M
value of 18,453 capitalized assets managed

435
vehicles licensed, maintained, smog checks and disposal

$506K
external revenue from surplus material

398 tons
surplus campus materials recycled

2,400
campus related moves & events

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$868	$771	$833	$942
Operating Transfers	$324	$366	$341	$399
Total Revenue & Transfers	$1,192	$1,138	$1,174	$1,341
Total Compensation	$2,234	$2,046	$2,125	$1,850
Total Non Compensation	$(489)	$(641)	$(935)	$(652)
Total Expenses	$1,745	$1,405	$1,191	$1,198
Net Operating Surplus/(Deficit)	$(553)	$(267)	$(17)	$143
Changes in Fund Balance	$0	$0	$0	$0
Changes in Net Assets	$(553)	$(267)	$(17)	$143
Beginning Balance	$952	$399	$132	$203
Ending Balance	$399	$132	$115	$346

Notes: Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

Supply Chain Management

Supply Chain Management provides procurement and supply chain services that support Berkeley's academic mission by delivering best value business and procurement contracts, transactions and advice. The department strives to mitigate risk and protect the University by ensuring the highest level of compliance with University policy and applicable local, State, and Federal laws and regulations.

Services

Procurement

Strategic Sourcing

Vendor Management

Risk Management

By the numbers

212,897
shopping carts
submitted in BearBuy

23 FTE
Full-time employees

213,750
purchase orders
processed

79,761
Catalog purchase orders

49
Catalog suppliers

4,000
cases of 100% recycled
paper purchased –
a stack taller than twice
the height of
the Campanile

Significant projects and milestones for 2017–18
- Delivered $7.5 million dollars in net benefit via Cost Reduction and Avoidance.
- Onboarded 10,744 new suppliers
- 69% of orders approved in five days or less
- 86% of invoices approved in five days or less

Focus for 2018–19
- Add 10 new catalog suppliers
- Approve 85% of orders in five days
- Reduce order approval steps by 25%
- Deliver $8 million dollars in net benefit
- Onboard new suppliers in two days

Leadership
- Russ Chung, Chief Procurement Officer

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$(4)	$775	$126	$0
Operating Transfers	$4,430	$4,046	$4,160	$4,192
Total Revenue & Transfers	$4,426	$4,821	$4,286	$4,192
Total Compensation	$2,780	$2,513	$2,915	$3,292
Total Non Compensation	$1,834	$534	$504	$632
Total Expenses	$4,614	$3,047	$3,419	$3,924
Net Operating Surplus/(Deficit)	$(188)	$1,774	$867	$269
Changes in Fund Balance	$0	$0	$0	$0
Changes in Net Assets	$(188)	$1,774	$867	$269
Beginning Balance	$158	$(30)	$1,744	$2,192
Ending Balance	$(30)	$1,744	$2,611	$2,461

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

Office of Sustainability

The Office of Sustainability sets and meets sustainability goals through planning, project implementation, partnerships, and community engagement. Our mission is to integrate cutting-edge practices into our operations, and foster a culture of sustainability. The Office leads efforts to achieve carbon neutrality and zero waste with a focus on renewable energy, resource saving and stewardship, greening the built environs, and inspiring resilient and inclusive institutional change.

Significant projects and milestones for 2017-18

- Reinvigorated the campus sustainability effort, raising its profile on campus and in the community.
- Started a new effort to provide early consultation with building project teams on sustainability goals and design criteria in support of carbon neutrality and other environmental enhancements.
- Facilitated the move of a number of campus accounts to procure 100% carbon-free electricity, at no additional cost. This upgrade will save 1,200 tons of carbon emissions a year.
- Campus Zero-Waste effort.

Focus for 2018-19

- Develop new onsite Solar PV installations.
- Plan for living-lab opportunities, with connection to academics and strategic plan.
- Partner with Facilities Services and Capital Strategies to integrate sustainability in campus planning, policy, and design guideline efforts.

Leadership

- Kira Stoll, Director of Sustainability

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$41	$12	$2	$51
Operating Transfers	$323	$342	$192	$183
Total Revenue & Transfers	$364	$354	$193	$234
Total Compensation	$475	$425	$211	$234
Total Non Compensation	$148	$(70)	$(3)	$20
Total Expenses	$622	$354	$208	$254
Net Operating Surpus/(Deficit)	$(258)	$(0)	$(15)	$(20)
Changes in Fund Balance	$0	$0	$0	$0
Changes in Net Assets	$(258)	$(0)	$(15)	$(20)
Beginning Balance	$406	$148	$148	$118
Ending Balance	$148	$148	$133	$98

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

UC Police Department

UCPD has primary law enforcement jurisdiction on the campus and associated University properties. Officers receive the same basic training as city and county peace officers throughout the state, plus additional training to meet the unique needs of a campus environment. The department handles all patrol, investigation, crime prevention education, emergency preparedness, and related law enforcement duties for the campus community and operates 24 hours a day, seven days a week. UCPD coordinates closely with the City of Berkeley, operating joint patrol programs in the south campus area, and communicating at all levels to ensure the effective provision of police services.

Services

Alerts

Security

Lost and Found

Fingerprinting

Records Requests

Crime Prevention

Community Service

By the numbers

58,088
calls for service

6,527
Bearwalks escorted on and around campus

557
Lost and found items returned to their owners

Significant projects and milestones for 2017–18

- Provided professional service to campus, the surrounding community, and the thousands of visitors to UC Berkeley, 24 hours a day, 365 days a year.

Focus for 2018–19

- Implement a new Computer Aided Dispatch and Records Management System.
- Institute body worn cameras.
- Continue to provide excellent service to campus, the surrounding community, and the thousands of visitors to UC Berkeley.
- Establish Community Advisory Board.

Leadership

- Margo Bennett, Chief of Police

Financial Profile	2015–16 Actual	2016–17 Actual	2017–18 Actual	2018–19 Budget
Total Revenue	$2,695	$786	$643	$705
Operating Transfers	$12,577	$14,312	$17,553	$14,313
Total Revenue & Transfers	$15,272	$15,097	$18,196	$15,019
Total Compensation	$19,850	$17,571	$19,300	$19,874
Total Non Compensation	$(4,046)	$(2,746)	$(623)	$(4,872)
Total Expenses	$15,804	$14,825	$18,677	$15,002
Net Operating Surpus/(Deficit)	$(532)	$273	$(481)	$16
Changes in Fund Balance	$(40)	$(121)	$(50)	$0
Changes in Net Assets	$(572)	$152	$(531)	$16
Beginning Balance	$997	$428	$585	$214
Ending Balance	$426	$581	$54	$231

Source of data: Cal Reporting, POV of Current Funds, Year Total, Final, and Amounts in $000s

International House

International House is a multicultural residential "living and learning" center of nearly 600 students and scholars from more than 70 countries, including the United States, who attend UC Berkeley. Its mission is to foster intercultural respect, understanding, lifelong friendships, and leadership skills to promote a more tolerant and peaceful world. Founded in 1930 with a charitable gift from John D. Rockefeller, Jr., I-House is a non-profit organization with a remarkable history and is part of a network of International Houses Worldwide.

Significant projects and milestones for 2017–18

- Achieved satisfaction rate of 95% from residents in annual survey.
- Advanced Robertson Center for Intercultural Leadership with more than a half-dozen additional external clients and more than double the forecast revenue.
- Increasing I House diversity along academic, economic, and geographic dimensions.
- Completed the physical improvements to the I-House student affairs offices and the ADA ramp to the Heller Patio.
- Yielded the highest ever gift total from the annual year-end fundraising appeal to alumni and friends.

Focus for 2018–19

- Create an even more impactful residential experience.
- Create more diversity than before.
- Expand the reach and impact of Robertson Center for Intercultural Leadership.
- Continuous improvement to the I-House Facility.
- Maintain and improve the efficiency and transparency of our administrative processes.
- Maintenance of successful partnerships with campus entities.

Leadership

- Hans Giesecke, PhD, Executive Director

As an independently-operated 501 (c) 3 organization, International House Berkeley's Board of Directors is chaired by the Chancellor of the University and cooperates extensively with various campus divisions, schools, and colleges.

Services

Housing & Dining

Intercultural Leadership

Programs & Events

Host Family Program

By the numbers

1930
International House opens

90,000
students and scholars from more than 100 countries have called I House home

7
Nobel Laureates, 3 Governors, 2 Calif. Supreme Court Justices, 1 Academy Award winner, and 11 ambassadors among I House Alumni

$16M
annual operating budget

590
Cal students and scholars in 2018, including 463 from 73 countries and 128 from across the USA

Berkeley

UNIVERSITY OF CALIFORNIA