

Multi-Year Sustainable Funding Model and Budget

A negative balance reflects a deficit.

Student Services							
One Stop Student Business Center							
Funding Model: Sources (Sums will round to nearest \$1,000)	PROJECTED					Cumulative Total	Annual Run Rates
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY14-15		
OE Funding			\$104,000			\$104,000	
Dept/Unit: Billing & Payment						\$0	
Dept/Unit: Financial Aid & Scholarships						\$0	
Dept/Unit: Registrar						\$0	
Centrally-capturable Savings			\$0	\$52,000	\$208,000	\$260,000	\$208,000
Other (specify)						\$0	
Total funding	\$0	\$0	\$104,000	\$52,000	\$208,000	\$364,000	\$208,000
Other savings (not centrally-capturable)						\$0	

LINE ITEM DESCRIPTIONS

Briefly describe the sources and uses specified below. Explain significant changes over time.

Goal of capturing one FTE in FY 12-13 at an average rate of an AAIL at \$40,000 salary + \$12,000 benefits = \$52,000; expect to capture three additional FTEs in FY 13-14 as additional efficiencies are found and other areas are added to the One Stop (e.g., Parking and Transportation, Grad Division, Student ID card office)

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Expenses (Sums will round to nearest \$1,000)	PROJECTED					Cumulative Total	Annual Run Rates
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY14-15		
Salaries		\$100,000	\$45,000	\$45,000	\$45,000	\$235,000	\$45,000
Benefits @30% or actual rate	\$0	\$30,000	\$21,750	\$13,500	\$13,500	\$79,000	\$13,500
Supply & Expense						\$0	
Software licenses/upgrades/maintenance						\$0	
Hardware purchase and refresh						\$0	
Hardware maintenance						\$0	
Contract/consulting services (non-salary)						\$0	
Office space						\$0	
Training & Travel		\$5,000	\$5,000	\$5,000	\$5,000	\$20,000	\$20,000
Other costs: specify		\$5,000	\$5,000	\$5,000	\$5,000	\$20,000	\$20,000
Total expenses	\$0	\$140,000	\$77,000	\$69,000	\$69,000	\$354,000	\$99,000
FUNDING LESS EXPENSES	\$0	(\$140,000)	\$27,000	(\$17,000)	\$139,000	\$10,000	\$109,000
Carryforward		\$0	(\$140,000)	(\$113,000)	(\$130,000)		
Cumulative Total	\$0	(\$140,000)	(\$113,000)	(\$130,000)	\$9,000		

A 0.5 FTE business analyst is needed (valued at \$100K annually) to evaluate and improve the business processes that will be consolidated (\$50K for 12 months in FY 11-12). Funding to promote three current staff to Assistant Directors (SAO IV) to oversee the One Stop (3 X \$15K); they will begin their work in July 2012.

Benefits costs on the \$15K salary increase above (2 X \$4,500 = \$9,000); only 6 months needed in FY 11-12

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Initial invest of \$5,000 to develop materials and modules, and conduct, cross-training of staff for FY12 through FY15

Marketing costs for the One Stop Business Center